

District of Columbia Escheated Estates Fund

Application

After completing the application, please forward one signed, notarized original and four copies to:

Office of the Secretary of the District of Columbia
Escheated Estates Fund Steering Committee
One Judiciary Square, N.W., Suite 1130 North
Washington, DC 20001

I. General Information

A

Legal Name of Organization		
Mailing Address		
Phone Number		
Ward		

B

CEO, Name		
CEO, Title		
Phone number	(Day)	(Evening)

C

Project Director (attach resume)	
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For questions about this application, please refer to the applications instructions.

D

(Complete this section if the information is different from above)

Address of Project Site	
Ward of Project Site	

E

Date of Incorporation (attach articles)	
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F

D.C. Tax Exempt Number	
Federal ID Number	

G

Amount of this Request		
Circle One	Grant	Loan

H

List Amount and Date of all EEF Money Received	

For questions about this application, please refer to the applications instructions.

II. Executive Summary

Briefly describe, in the space provided, the purpose of the proposed project and how it will benefit the poor population of the District of Columbia. (Refer to the application instructions for a definition of poor population.)

III. Statement of Capability

Briefly describe, in the space provided, the organization's history, general purpose, and its experience in administering like or similar projects to the one proposed.

IV. Description of Project

A

Please clarify in narrative form, the organization's request for the grant or loan.
(Refer to the application instructions for clarification.)

(1) Specific Need for the Project	
(2) Objective of the Proposed Project	
(3) Target Population to be Served	
How will the Population be identified?	
Explain method for determining EEF income eligibility.	
(4) Total persons to be served during grant/loan year.	

For questions about this application, please refer to the applications instructions.

(5) Work Plan. Answer should include implementation outline that gives a schedule and a plan or curriculum of activities.

(6) Benefits of the proposed project to the target population.

B

Evaluation: How will the results of the proposed efforts be evaluated?

For questions about this application, please refer to the applications instructions.

C

Please explain how the project will be supported after the period of the Escheated Estates Fund grant/loan is over. (This question is applicable only if the project is scheduled to continue more than one year.)

D

Indicate other sources of funding secured and being sought for the proposed project. Include date and dollar amounts of other requests.

E

Please Indicate whether this is a new project, and if not, how and when it was previously funded.

For questions about this application, please refer to the applications instructions.

F

Please provide the following Administrative and Management information.

(1) Brief Narrative of how the funds will be accounted for and managed.
(2) An itemization of the expenditures for the D.C. Escheated Estates Fund requested.
(3) Budget Narrative to correspond with item (2)
(4) Total cost of the proposed project to the organization.

For questions about this application, please refer to the applications instructions.

G

If the request is for a loan, please outline the loan repayment plan and indicate the source of funds for repayment.

For questions about this application, please refer to the applications instructions.

V. Additional Financial Information

- A. On a separate sheet, provide the organization's total fiscal year budget for the current year and the preceding year.
- B. List any support requested and/or received in the past four years.

For each item in one (1) and two (2), include the

- agency/organization name
- purpose and/or project for which funds were requested
- amount of request
- date of request.

Also indicate the disposition of the request, including the amount and date of funds received, when applicable. (Use supplemental sheet as needed.)

(1) D.C. Government Agencies and Escheated Estates Funding
(2) Other Agencies/Organizations
Which of the Above funds, if any, were requested for the proposed project described in this applications?

For questions about this application, please refer to the applications instructions.

I hereby certify that I am authorized to make application on behalf of

(Name of Agency/Organization)

for a grant/loan from the District of Columbia Escheated Estates Fund and that all of the information provided in this application are true to the best of my knowledge.

In the event that I am unable to appear personally to accept any grant or loan which may be awarded from the Escheated Estate Fund, I hereby certify the person whose name appears below is authorized to do so on behalf of the organization listed above.

Chief Executive Officer
(Signature)

Date

Authorized Person
(Signature)

Title of Authorized Person

Authorized Person
(Print)

Subscribed and sworn before me this ____ day of _____, 19____.

(Notary Seal)

Notary Public

Commission Expires

For questions about this application, please refer to the applications instructions.